



**DCDT Enterprise Company
Directors Meeting, 24th April 2023 (Village Hall)**

Directors Present: Richard Boddington (RB), Ewan MacKay (EM), David Mackie (DM), Paul Saunders (PS), Hilary Soanes (HS)

Non-Directors Present: n/a

Item	Discussion	Actioner
	<p>DOCUMENTS PROVIDED:</p> <ul style="list-style-type: none"> • Agenda • Minutes of last meeting (27/03/2023) for review • Treasurer’s report for April 2023 <p>1. WELCOME Welcome to all.</p> <p>2. APOLOGIES Struan Robb (SR), Robert Coleman (RC), Rae Gibb (RG), Katy Gibb (KG), Simon Reid (SPR) unable to attend.</p> <p>3. APPROVAL OF MINUTES FROM LAST MEETING Minutes from last meeting (27/03/2023) proposed by EM & seconded by DM.</p> <p>4. UPDATE ON ACTIVITIES</p> <p>a. Place Plan</p> <ul style="list-style-type: none"> • Fiona Jackson (NPA) has informed us that there are further sign off requirements that NPA were previously unaware of. The plan is currently going through this process. • In the meantime, NPA has agreed that we can print and share the plan. PS stressed that we need to be able to share with the community before our AGM in June. <p>b. Toilets</p> <ul style="list-style-type: none"> • Carol Matthews is the main contact at NPA. • A meeting has been arranged between DCDT, NPA, SC and MacMic to look at how best to progress. • John White toilet design drawings were reviewed. General feeling was that the layout was a good starting point, but that the design would benefit from tweaks to make it more attractive, e.g. pitched roof rather than flat, more attractive wall material/cladding. Note that current design does not include a Changing Places toilet. • The merit of including a Changing Places toilet was discussed. Significant extra capital cost involved but grant funding may well cover this. The bigger problem is likely to be the associated extra cleaning, maintenance and 	

<p>inspection costs for a facility that may be infrequently used. Could the DCDT cover these costs and would it be the best use of the money (would Drymen residents view it positively?). It would also require a larger footprint in the car park. On the other hand, it is a huge benefit to those who need them. Outcome was to discuss with NPA and SC, but make the point that DCDT is reluctant to fund the ongoing costs without help.</p>	
<p><i>Action: DM to ask John White for digital copies of the drawings and letter.</i></p>	DM
<p>c. Library No progress since last meeting</p>	
<p>d. Road Safety – Traffic Calming</p> <ul style="list-style-type: none"> • Angela McGibbon at SC has confirmed that they should be able to carry out the white lining in late June. • Current estimate of number of barrel planters required is 38(?). Talk to Drymen in Bloom about buying plants for them. DCDT to pay and Drymen in Bloom to provide expertise and plant perhaps? Talk to Sarah Robinson and/or Frances Lander. • Could also involve DPS in planting or decorating the planters? • Small conifers in the planters may also be an option – relatively low maintenance and would add some height (ensure they don't block sight lines for kids!) • EM got agreement to purchase the following for the project: <ul style="list-style-type: none"> ○ Two picnic tables (approx. £1000) ○ Ramp for crossing (£1700) ○ Compost for planters (£1000) • We need to organise another community event to update on the project before the scheme is installed (could combine with AGM?) 	
<p><i>Action: EM to purchase items listed above.</i></p>	EM
<p><i>Action: Talk to Drymen in Bloom about planting options.</i></p>	?
<p><i>Action: Organise community update event (combine with AGM?)</i></p>	All
<p>e. Active Travel – Cycle Path Feasibility</p> <ul style="list-style-type: none"> • SWECO has updated report to include feedback from the draft report, two new route options and some indicative construction costs. • SWECO has also provided an excel spreadsheet of landowner details – contact details and missing landowners to be completed as far as possible by DCDT – this is the outstanding action to allow completion of project. • SWECO has requested further payment but it was agreed that this should only be made on completion of project. • RB, HS and DM had a call with Marc Hunter of SWECO on 17/4/2023. RB raised concerns with contacting landowners before discussing the project with NPA, SC and Balfron paths group. 	
<p><i>Action: RB and DM to review the landowner information spreadsheet and complete as far as possible (on Tuesday 2 May).</i></p>	RB/DM
<p><i>Action: RB to organise meetings with:</i></p>	RB
<ul style="list-style-type: none"> • NPA (Kenny Auld) • Stirling Council (Tom Horner) • Balfron paths group. 	
<p><i>Action: RB/PS to contact Tom Wallace and ask about the process for the Drymen to Balmaha path – note, RB met Tom on 24/4.</i></p>	RB/PS (done)

	<p>f. Active Travel – Ebike Short Loan Scheme</p> <ul style="list-style-type: none"> • Lockers are now installed by the Village Hall. Smartlocks are installed, although one has malfunctioned and needs to be fixed/replaced. • HS has insurance quotes – preferred route is to incorporate into a larger policy covering all our activities (see Finance in Section 8). • RB has developed draft membership T&Cs, booking page etc for the pilot. To be reviewed and made into web pages. • Initial conversations with Rowan and VH committee suggest they are happy to help with bookings • Aiming to launch the service in May. <p><i>Actions: EM to fix lock.</i></p> <p><i>Actions: RB/PS to produce web pages covering membership of bike club, booking of bikes and user guide.</i></p> <p><i>Actions: RB to talk to Rowan in more detail about managing the bookings. Probably easier to do this once web pages are in place to demonstrate.</i></p> <p><i>Actions: HS to proceed with broader insurance policy to include bikes.</i></p> <p><i>Actions: RB to produce an online feedback form – use LLTCT as basis.</i></p> <p>g. Village Square</p> <ul style="list-style-type: none"> • Square Inspection – RB carried out inspection on 22 April. Main findings: <ul style="list-style-type: none"> ○ Although the road is in poor condition, there are currently no potholes that need urgent repair ○ 3 cobbles are loose in the pavement near the butchers and need to be reset. ○ The low wall by the parking bays has been knocked and needs to be reset. • Now that we have a new bank account, we can look at setting up electricity export with Octopus. <p><i>Action: DM to contact George to ask about possibility of fixing potholes around the square.</i></p> <p><i>Action: RB/HS to sort out the Octopus customer address, bank account details and export agreement.</i></p> <p><i>Action: EM/PS to get quotes for purchase and installation of a bench on the square.</i></p> <p><i>Action: DM to contact Graham Fraser about repairs to the square.</i></p>	<p>EM RB/PS</p> <p>RB</p> <p>HS RB</p> <p>DM</p> <p>RB/HS</p> <p>EM/PS</p> <p>DM</p>
5.	<p>PIPING ON THE SQUARE</p> <p>Proposed for Thursday nights in the months of July and August as usual. Stevie Martin may be able to help. No update.</p> <p><i>Action: KG to contact pipe bands – Doune, Helensburgh, (Strathendrick?) – to arrange for them to play. Also, to contact Stevie Martin.</i></p>	<p>KG</p>
6.	<p>DRYMEN WELCOME SIGNS</p> <p>The images on the Welcome to Drymen signs have been repainted by Cameron Reid. Cameron was instructed by Marina and the invoice is being sent to DCDT. However, there was no agreement from the DCDT committee to fund the refurbishment work.</p> <p><i>Action: DCDT to await the invoice and consider making a contribution to cover some/all of the work.</i></p>	<p>PS/HS</p>

7.

LITTER PICK

- Took place at 10 am on Saturday 22 April in the sunshine. A good turn out of kids and parents (thank you!), although there seemed to be less litter than some years.
- Litter pickers and bag rings were kindly provided by Fraser Robb and Struan Robb took away the rubbish – a big thank you to them. Sandra Dalziel provided more litter pickers from NPA – thank you Sandra and NPA!
- Penny provided donkeys!

8.

TREASURER’S REPORT AND MEMBERSHIP (HS)

See Treasurer’s Report for full details. In summary:

The financial accounting period ended on 31st March. The draft accounts have been compiled and are now at Baxters who will conduct an Independent Review in due course.

The closing balance of unrestricted funds is £13,862 compared to £4,223 at the end of March 2022. This is a significant improvement following the one off £12K legacy. Without that we would have been facing a year starting with less than £2K.

Position as at 23rd April

April has seen 2 or 3 membership renewals so far plus £150 compensation from RBS following my complaint about frustrating telephone customer services.

Restricted funds balances:

- Paths Fund - £29226.13
- Paths Leaflets - £890.37
- Information Boards - £459.27
- Defibrillator Fund - £200
- Place Plan - £90 surplus
- Play Park- £14.90 surplus
- Drymen website - £2641.96
- Lead Cycle rides - £214.50
- Magic wee grant (electricity on the square) – £98.09
- Road Safety Trial - £990
- Balfron Paths Feasibility – we still owe the balance of their invoice £4600, awaiting completion.
- EBike Project - £73.83 . This is after purchase of the gold standard D Locks but there are still some miscellaneous materials to pay for. So, needing a top up.

Bank Account Update

Book Balance £ 48,930.44	Restricted: £34,898.75 / Unrestricted: £14,031.69	
Actual Bank Balances		
Old Treasurers Account	12959.87	
New Current Account	167.50	
Instant Access	12000	1.06% interest
35 Day Notice Account	<u>29226.13</u>	1.71% interest
Total	54353.50	

The difference being unrepresented items.

	<p>Insurance</p> <ul style="list-style-type: none"> • HS has spent significant time researching insurance options. Suggestion is that we get one policy that can cover all our assets and operations. There are few insurers that cover this area. Best option so far appears to be Keegan and Pennykid who will provide appropriate cover for approximately £927. Majority agreement that we should proceed with this option. <p>Discussion Points:</p> <ul style="list-style-type: none"> • The new bank account is now operational. Moving over to this account will be done gradually. • HS suggested that we join the Development Trust Association (£90 annual cost). This will give us access to useful guidance and should also give a discount on insurance costs. All present agreed to this suggestion. • PS suggested that we review our annual operating costs (e.g. insurance, pothole materials, web domain, electricity, hall fees etc.) to better understand our minimum annual income requirement. Can we get an operating grant from NPA? <p><i>Action: HS to share T&CS for preferred insurance policy and then proceed as long as reviewers are happy with them.</i></p> <p><i>Action: RB/HS to sort out Octopus and export tariff on new bank account.</i></p> <p><i>Action: HS/PS to work out running costs for DCDT (careful to allocate costs to any projects that have income to cover them).</i></p> <p><i>Action: HS to ensure Baxters have completed accounts in good time to share before AGM in June.</i></p> <p><i>Action: DM to ask NPA about availability of funds to support DCDT running costs.</i></p>	
9.	<p>AOCB</p> <ul style="list-style-type: none"> • n/a 	
10.	<p>DATES FOR FUTURE MEETINGS</p> <p>Next DCDT meeting is proposed for Monday 22 May 2023.</p> <p>DCDT AGM is proposed for Monday 19 June 2023. We need to give our members at least 21 days' notice of the AGM.</p> <p><i>Action: Agree proposed date for the AGM and publicise - Facebook and email to members and historic members.</i></p>	<p>HS</p> <p>RB/HS</p> <p>HS/PS</p> <p>HS</p> <p>DM</p> <p>PS/RB</p>