



DCDT Enterprise Company

Directors Meeting, Place Plan – 28th February 2023 (Village Hall)

Directors Present: Richard Boddington (RB), Ewan MacKay (EM), Struan Robb (SR), Hilary Soanes (HS), Paul Saunders (PS)

Non-Directors Present: Simon Reid (SPR), Robert Coleman (RC), Fraser Robb (FR), Walter Hemfrey (WH)

Item	Discussion	Actioner
1.	<p>DOCUMENTS PROVIDED:</p> <ul style="list-style-type: none"> • Agenda • Minutes of last meeting (16/01/2023) for review • Treasurer’s report for Feb 2023 • Draft Place Plan Document <p>WELCOME This monthly meeting of the DCDT has a specific focus on discussing and (hopefully) approving Drymen Place Plan. Welcome to all. Particular welcome to Fraser Robb and Walter Hemfrey who attended to discuss the Place Plan and also to update on the status of Drymen Community Council (DCC).</p> <p>APOLOGIES Katy Gibb (KG), Rae Gibb (RG), David Mackie (DM) unable to attend.</p> <p>APPROVAL OF MINUTES FROM LAST MEETING Minutes from last meeting (16/01/2023) proposed by EM & seconded by SR.</p> <p>DRYMEN PLACE PLAN REVIEW PS gave a good overview of the Place Plan and the process of creating it. The draft has now been reviewed by the National Park Authority (NPA), attendees of this meeting and representatives of the neighbouring communities. A summary of Paul’s presentation is given here.</p> <p>a. Purpose The Place Plan should:</p> <ul style="list-style-type: none"> • Represent the community’s views on how to improve the village. • Feed into the National Park plans • Be a useful reference for planners • Support any lobbying of local councils, planners, MPs, MSPs etc. • Support grant applications. <p>b. Progress from last plan The new draft plan builds on the Community Action Plan 2012-2017, including a summary of the recommendations of that plan and what has been achieved.</p>	

5.	<p>c. Engagement process and results Extensive engagement, including the various engagement techniques used for the Living Well Locally study, and a subsequent survey to rank the priorities that came out of that study.</p> <p>d. Village vision “For Drymen to continue to improve, benefitting its residents, businesses, visitors, and the natural environment.”</p> <p>e. What people said The plan includes comments from many people in the community, including residents of all ages as well as local businesses.</p> <p>f. Priorities Priorities are ranked from 1 to 11 based on the survey results. The top three are:</p> <ol style="list-style-type: none"> 1. Campaign for more frequent public transport that better connects Drymen with other villages and cities to increase leisure and work journeys without the necessity for vehicle use. 2. Improve road safety in the village by reducing vehicle speed and introducing new crossings for pedestrians. 3. Introduce new public toilet facilities for Drymen. <p>g. Actions The actions listed in the Place Plan are also going to be listed in a live document on the website, which will be regularly updated, allowing people to see the progress being made on the various actions. Secretary to update?</p> <p>h. Agreed amendments / approval All present approved the Place Plan. KG and RG also approved it by email.</p> <p style="text-align: center;"><i>Action: The only amendment noted was a small change to the formatting of the Actions headers in the Environment section of the report.</i></p> <p>PS thanked all contributors to the Place Plan development. Many thanks to PS who has done the lion’s share of the work in producing what is agreed by all to be an excellent document.</p> <p>i. Next steps The Place Plan now has to go through a formal approval process including various groups (NPA, local councilors, neighbouring communities) before it can be launched.</p> <p>CURRENT PROJECTS</p> <p>a. Road safety pilot EM updated on progress:</p> <ul style="list-style-type: none"> • The initial traffic surveys were delayed, but have now taken place. Results suggest that there is little speeding when coming in from the south of the village, but more frequent speeding in vehicles coming onto the village along Stirling Road. • TP&E have issued the final drawings for the temporary alterations to SC, who are reviewing. SC have requested an independent safety audit of the planned alterations, and this has been organised for the second half of March. • SC are looking at scheduling the installation of the 20mph limit first, before the end of the financial year, but this seems unlikely. The alternative is to add 	PS
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	<p>the traffic calming alterations first (in the spring) undertake a survey 12 weeks after that, and then install the 20mph limit later in the summer.</p> <p>Comments:</p> <ul style="list-style-type: none"> • WH mentioned the problem of cars parking in the bus stop space. • RB – would better signage to Stirling Road car park reduce the amount of illegal parking on the village square? • WH mentioned the problem of SPAR delivery trucks blocking the road. • FR and WH mentioned the problem of coaches turning at the Old Gartmore road junction. Go round instead... • EM suggested getting input from the village (DPS, cubs, youth café etc. to help decorate the planters) • RC mentioned CCTV – in particular in case any planters are damaged. <p><i>Action: Agreed that another village consultation event should be held to share the final drawings just before the traffic calming measures are installed. This could possibly be combined with the AGM in May/June.</i></p> <p><i>Action: EM to query the results from the initial traffic survey. Are the two locations the wrong way round?</i></p> <p>b. Toilets</p> <ul style="list-style-type: none"> • Space in Stirling Road car park can be made available by SC. • NPA support should help access to RTIF funding. • DM has contracted drawings. SC want to see these. • Further discussions required with NPA. • Refurbishment of the car park is currently linked to the MacMic development, which is yet to start. • RB suggested that the village e-bikes could be located at (and connected up to) the toilet block in the longer term. • Ongoing costs of maintenance were discussed. • RC mentioned the significant ongoing costs of a Changing Places (CP) toilet (Subsequent to meeting provided some figures based on his experience of similar facilities – maintenance of the adult-rated changing table, hoist and sink is £522/annum. Maintenance agreement for an electric sliding changing places door. Is £60/annum). • However, there is value in building up a network of CP toilets in the NP. <p><i>Action: PS to email Matt Buckland at NPA to update on toilets.</i></p> <p><i>Action: Review design and pass to Stirling Council so they know the likely footprint.</i></p> <p>c. E-bikes</p> <p>EM/RB updated:</p> <ul style="list-style-type: none"> • We now have all the required equipment. • We have permission to site the lockers at the village hall (although in the longer term a location with access to a power supply in the lockers would be preferable – new toilet block?) • A working group of RB, EM, HS and MW was formed to develop the bike loan service. • Many thanks to Maureen Wooster for doing an excellent job of information gathering. • HS is investigating insurance. • RB is developing membership T&Cs, process documents etc. 	<p>All</p> <p>EM</p> <p>PS DM/PS</p>
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	<ul style="list-style-type: none"> • Need to finalise the booking system – preferably using the same one used by the Village Hall, hosted on the website. • Aiming to launch the service over Easter. <p><i>Action: EM to look at siting the lockers (need to level the ground).</i></p> <p><i>Action: Work out the preferred booking system and implement (RB/PS).</i></p> <p><i>Action: RB to Finalise and share the required documents for the project.</i></p> <p><i>Action: Work out running cost and decide appropriate membership fees.</i></p> <p><i>Action: HS to develop some marketing for the project.</i></p> <p>d. Drymen Balfron Cycle Path</p> <p>RB update:</p> <ul style="list-style-type: none"> • The project is progressing but delayed, due to a delay in SC providing landowner information. • The funders (CLLD) require us to claim by end of Feb. The consultant SWECO have provided an invoice and our claim has been approved. However, we will not pay SWECO until the work is more fully progressed. (maybe pay 50% if required) <p><i>Action: RB to chase up SWECO for update.</i></p>	<p>EM RB RB HS/RB/EM HS</p>
6.	<p>DRYMEN COMMUNITY COUNCIL (FRASER ROBB)</p> <p>FR updated on the schedule for reformation of the DCC.</p> <ul style="list-style-type: none"> • Community Councils in Scotland are disbanded and reformed every 4 years in Scotland. This is due to happen on 14 April 2023. After 14 April the community can then advertise for people to stand for the new DCC. Seven councillors are required. • There will be an election process at the end of April if more than 7 people stand. • If only 7 stand, we could have new DCC in place by end of April. If ballot required, then likely end of June. <p><i>Action: Suggested that a request for people to stand for DCC is included in the next Drymen Reporter</i></p> <p><i>Action: DCC Flyers could be added to the April mail drop (Open Doors)</i></p>	<p>RB</p> <p>FR</p> <p>FR/DCDT</p>
7.	<p>TREASURER’S REPORT AND MEMBERSHIP (HS)</p> <p>The DCDT’s book balance as at 23rd February is £54,597.50 of which £41,216.30 is restricted and £13,381.20 is unrestricted. There has been a slight fall in unrestricted funds following payment for the War Memorial Booklet. It was decided to return the original Grant in full (to ensure goodwill with Stirling Council in case of any similar projects in the future) which was for a Hardback version, and charge the paperback booklet to general funds.</p> <p>The actual bank balance as at 23rd February was £55,071.94. The difference between that and the book balance equates to unrepresented items.</p> <p>Income</p> <ul style="list-style-type: none"> • We received a kind donation of £200 from GB Sol, the Solar Panel suppliers. • The village hall sent us a contribution for their mailboxes. • The most significant receipt was for £6420 from The Road Safety Trust which puts that fund back into a credit position. • We have had 5 or so membership renewals. 	

- There are a few lapsed memberships which will be chased. A proper system for this has not yet been set up, pending our changeover of mailboxes (i.e. Hilary to receive the Treasurer's email address in due course).

Expenditure

- **Road Safety Trial** – as mentioned above, now back in credit £3600
- **E Bike Project** – Credit £227.53. This fund will serve as the 'opening balance' to the on-going scheme once it is launched. A working party has begun planning for the launch and it is hoped to be ready to accept members around Easter time. Bike member's receipts will be allocated to this fund to cover on-going bike maintenance & servicing costs and insurance.
- **Magic Wee Grant** – Credit £161.44. This is currently funding the square's electricity costs. There is good news here in that the new provider's direct debit reduced substantially in February to £18 for the month. We have still to sort the Smart Export Guarantee income.
- **Paths Fund** – Credit £29,226.13. This is still pending a decision on the path extension East Loch Lomond. Once the RBS Notice Account is established, it is intended to put this on deposit.
- **Play Park** – Credit £3076.90. No movement on this either and another likely fund to be placed on deposit. (RB update, since the meeting this money is being spent by the play park group).
- **Paths Leaflet** - £890.37. Slight increase following donation from the war memorial event.
- **Drymen web site** - £2857.96. Annual Namesco renewal (less contribution from the Village Hall) brings the fund down a little but still plenty of headroom for further website development, if required.
- **Info Boards** - £459.27, No movement.
- **Lead cycle rides** - £277 after Cycling UK Membership renewal (£85)
- **Memorial Book** – fund closed following repayment to Stirling Council.
- **Place Plan contribution** – Invoice ready to claim £1200 contribution from LLTNP to cover overheads here.
- **Defibrillator Fund** – £200. This has been set up following Fiona McRae's response to the suggestion we allocate the raffle proceeds from the Tenement Jazz event last December. She is delighted and has suggested they will raise more raffle funds at the next event in March. This will set us up nicely to cover the defibrillator overheads, in the event of any refit costs.

Banking

Following receipt of all Director Information for the online bank application, a new application is now being processed by RBS. The feedback last time was that we do indeed qualify for a free Community Enterprise, non-profit, bank account and can run deposit accounts alongside. We will then finally be able to upgrade to a full online banking facility and dispense with the old 'Treasurers Bank Account'. Fingers crossed it all goes to plan this time.

Jean Aitken Legacy

HS received a short email from Bill, Jean Aitken's brother regarding our thank you letter for her kind £12,000 legacy donation. He asked one of her Drymen friends but hasn't received a reply so just made his own comments.

- He knows lots of work was done to the village square and wonders if there is a need for some tables and benches?

8.	<ul style="list-style-type: none"> Jean also played bridge and frequented the village hall. She often displayed her paintings there. Maybe the hall needs some TLC and, if so, investment there would act as a memorial to Jean? <p>Summary</p> <ul style="list-style-type: none"> TP&E – Invoice received for £1670 representing an Interim Invoice for January 2023. It's not due for payment until 10th March. Are we ready to pay? SWECO – Invoice for £9960 representing the entire delivery of the Drymen to Balfron Feasibility Study. This has been held up due to delays in information from Stirling Council but at the same time, we have been given a strict timeframe by the Grant Providers. Due date is 13th March. We haven't received the Grant yet so not in a position to pay. Update? (RB update – grant received since meeting). <p><i>Action: HS to complete bank upgrade</i></p> <p><i>Action: HS to receive Treasurers email address. Following that a membership renewals system to be set up</i></p> <p><i>Action: Place Plan invoice to agree and send out to LLTNP for the £1200.</i></p> <p>AOCB</p> <ul style="list-style-type: none"> Suggestion that the DCC roles and a Paths Group role is added to the Discover Drymen volunteers page. Discussion of benches on the square in people's memory and developing a policy for how to deal with it. There was a suggestion that the square could accommodate some more benches. EM suggested that the metal benches could be replaced to make them more consistent. EM suggested that someone could be paid to do a village tidy with some of the money donated to DCDT. 	<p>HS</p> <p>HS</p> <p>HS</p>
9.	<p>DATES FOR FUTURE MEETINGS</p> <p>Next DCDT meeting is proposed for Monday 27 March 2023.</p>	