



DCDT Enterprise Company

Directors Meeting – 27th September 2021 (at Paul Saunders' house)

Directors Present: Richard Boddington (RB), Katy Gibb (KG), Rae Gibb (RG), Ewan MacKay (EM), David Mackie (DM), Struan Robb (SR), Paul Saunders (PS)

Non-Directors Present: n/a

Item	Discussion	Actioner
1.	<p>DOCUMENTS PROVIDED:</p> <ul style="list-style-type: none"> • Agenda • Minutes of last meeting (30/8) for review <p>WELCOME Thanks to Paul for hosting the meeting (and to Katy Saunders and DM for cakes!)</p>	
2.	<p>APOLOGIES Robert Coleman (RC) unable to attend. Note – Louise MacInnes confirmed to RB that there was no need to invite her to future meetings.</p>	
3.	<p>APPROVAL OF MINUTES FROM LAST MEETING Minutes of 30 August 2021 meeting proposed by SR & seconded by DM.</p>	
4.	<p>TREASURER'S REPORT AND MEMBERSHIP(EM) As of 26th Sept, we have £46,780.51 of which £40,688.14 is restricted and £5,493.13 is unrestricted.</p> <ul style="list-style-type: none"> • All Payments and income have been accounted for. <p>Notable changes in the period to our financial position are:</p> <ul style="list-style-type: none"> • Our Membership has stayed at 139. • We have purchased an additional plant to commemorate the NHS and all the helpers during covid – which has now been planted in position at the medical centre (This is due to the poor health of the original plant). <p>Breakdown of Restricted funds</p> <ul style="list-style-type: none"> • Paths fund - £29,226.13 – This is for the completion of the path to Balmaha, which will be undertaken by the National Park. • The Square - £0 – We have no funds allocated. • The Play Park - £3,681.40 – Awaiting invoice from the council for additional benches. • Digital Inclusion - £55.28 – The covid support group to provide additional funds to extend this project until Xmas. • Paths Leaflet - £736.49 – This is to cover the cost of reprinting this leaflet. (This should be looked at once the walking tour is finalised and boards in place). • Web Site - £3427.20 – This is to cover ongoing costs for the web site – also if required to pay someone to keep it updated. 	

	<ul style="list-style-type: none"> • Info boards / Historic walk - £3,561.64 – For completion of the Information boards and historic walk. <p>Grants</p> <ul style="list-style-type: none"> • A grant application to the National Park Green Recovery fund for Renovation and transformation of the Bus shelter into a green E-bike charging point - £28K – Successful – Awaiting award documents. • An application has been submitted to Leader for £10k for a Study and updating of Existing TP&E drawings. • Applications to be submitted to: Lovel Local, Rural communities Ideas into action fund, Suez Landfill Communities fund and Viridor Landfill Communities fund for funding for square access road. <p>Discussion Points</p> <ol style="list-style-type: none"> 1. <i>Do we wish to assign some of our unrestricted funds to the square resurfacing works?</i> Agreement that we should keep this under consideration, as a donation from DCDT could be used to match fund against, but at the moment our funds should be kept to cover any contingencies. 2. <i>Do we wish to consider paying someone to keep the website up to date? (Ideas page needs updating)</i> No decision reached. 3. <i>I would like to submit a planning application for All signage/info boards and changes to bus shelter – Cost approx. £500</i> All agreed that EM should submit a planning application to cover this scope. <p>5. BUS STOP GRANT AWARD The award paperwork for this is imminent. The scope includes:</p> <ul style="list-style-type: none"> • Replacement of the existing electricity box on the square, • Buried cable from the box to the bus shelter, • Infinity solar roof, • Concrete base and bike rack to the south of the bus shelter, • E-bike charging points, • Bike maintenance station (pump and tools), • Lighting in the bus stop, • Mural on inside back wall of bus stop. <p>As mentioned in Section 4, it was agreed that EM should submit a planning application for changes to the bus stop, although it is understood that most changes will not require planning as bus stops themselves sit outside the normal planning regs. Procurement of this work can begin once the award paperwork is in place.</p> <p style="text-align: center;"><i>Action: SR agreed to use his (steam cleaner?) to strip the existing paint from the inside of the bus stop.</i></p>	EM
6.	<p>SQUARE AREA RENEWAL General Discussion around the square and village centre roads noted that there are two main parts to the proposed works:</p> <ol style="list-style-type: none"> 1. Resurfacing of the road around the square and the central path, which is uncontroversial maintenance. 2. Potential changes to the main road layout, traffic calming, road crossings and additional pedestrian routes, which are potentially more controversial and will require greater consultation to ensure we maximise agreements between relevant parties. 	SR

	<p>Stirling Council have approx. £33k available for item 2, above, coming from “safe routes to school” funding streams. However, the money needs to be spent before end of March 2022 or it will be lost.</p> <p>It was noted that this money from the council is suitable for match funding against, and could be used to match fund for the road resurfacing, viewing all these works as part of one larger project.</p> <p>There is a meeting between DCDT and DCC on Wednesday 29 September to agree a proposal to take to Stirling Council. It was agreed that we should suggest two items:</p> <ol style="list-style-type: none"> 1. A pedestrian crossing across the main road, ideally on the corner as per the TP&E drawings, with additional traffic calming if required. (Speed bumps and a one-way system were also mentioned. Stirling Council to advise what is feasible here) 2. A section of pavement the full length of the east side of the square, preferably extending out to narrow the road slightly. <p>These two items are relatively standalone, are likely to garner widespread support, and should be achievable within the time and budget available.</p> <p style="text-align: center;"><i>Action: EM, PS and RB to attend meeting with DCC</i></p> <p>TP&E Feasibility Study</p> <p>EM has submitted a grant application to fund a feasibility study and consultation for the square by TP&E (the design consultancy arm of Sustrans). The aim is to come up with a “menu” of possible improvements to the village centre (focussed on walking and cycling) which will then be shared with the community for consultation. It is thought that Sustrans are likely to provide some funding for any agreed improvements.</p> <p>Six monthly square inspections</p> <p style="text-align: center;"><i>Action: RB to set a date/time for the six-monthly square inspection and circulate in case others would like to attend.</i></p> <p>7. INFORMATION BOARDS / HERITAGE TRAIL</p> <p>Update from KG – she is struggling to pin down the last few people to record audio (Frances Warnes, Elaine Strang, Jimmy Bilsland, David Warnes), but making progress.</p> <p style="text-align: center;"><i>Action: PS to contact David Warnes.</i></p> <p>It was noted that Buchanan Castle is some way out of the village and requires people to walk along the roads in Buchanan Estate. Agreed that some form of note should go with this location, pointing out that it requires a longer walk.</p> <p>The next step is to produce a map of the village with the audio points and a brief sentence for each point marked on it. It was proposed this could also be used to produce a leaflet with a QR code at each location linking to the relevant audio clip. (This could possibly go on one side of a leaflet with the paths leaflet on the other side? Put the £1 cost on the leaflet?)</p> <p style="text-align: center;"><i>Action: KG to provide a design brief for the audio trail board/leaflet, including proposed route.</i></p> <p style="text-align: center;"><i>Action: PS to contact Paul Symington (designer) to create a DD branded map design which can then be used for the Heritage Trail, the advent windows, the local businesses map and walking map and leaflets.</i></p>	<p><i>EM, PS, RB</i></p> <p><i>RB</i></p> <p><i>PS</i></p> <p><i>KG</i></p> <p><i>PS</i></p>
8.	<p>TREE DEDICATION</p> <p>A new tree has been planted to replace the stressed one.</p>	

	<p><i>Action: Organise date for dedication and invite people (PS). Agree suitable time with the health centre so Dr Cheema or other rep can attend.</i></p>	PS
9.	<p>ACTIVE TRAVEL E-bike loans continue with good uptake. DM notes that bike racks are being well used.</p> <p><i>Action: RB planning to investigate Cycling UK's Shift Grant and to talk to RC about Nature Tours fund.</i></p>	RB
10.	<p>PATH MAINTENANCE – VOLUNTEERING WITH NP RANGERS NP Rangers have had two sessions with DPS cutting back the vegetation along the Winnock Court to Home Farm path. The next stage is to purchase materials to do the path repairs and then organise volunteer days to make the repairs. <i>Adam Samson with let RB know the proposed dates and we can try and organise for local volunteers.</i></p>	RB
11.	<p>AOCB Information Boards Local business map: EM - £140 for an A1 outdoor poster case, plus £20 per A1 print. Alternatively, £46 per time for an A1 Durabond sign. The second option seems better, assuming the map is updated and reprinted annually.</p> <p>EM confirmed that the existing board in the underpass is 600mm wide by 1000mm high.</p> <p>Place Plans PS Noted that funding was due to become available in April 2022 to help communities produce Place Plans (previously known as Community Action Plans). Drymen's CAP is from 2012, and it was agreed by all that updating this would be a useful exercise in terms of understanding the priorities of the community, and as a basis for future grant funding applications. (Also noted that FEL are using Drymen as a case study for a "20-minute Neighbourhood", which may tie in with this). <i>Action: Discuss with Community Council with a view to working on it together in 2022.</i></p> <p>Christmas Tree SR noted that Ewan Duff has once again agreed to provide a Christmas tree for the square. This is much appreciated as always!</p> <p>Advent Windows DM offered to organise this year's advent window spreadsheet of people and window dates. <i>Action: EM will pass on his files from last year.</i></p>	PS
12.	<p>DATES FOR FUTURE MEETINGS Monday 25 October, 8pm at KG's house.</p>	EM